



State of New Hampshire

Office of Legislative Budget Assistant – Audit Division

Christine L. Young, Director of Audits

Financial Auditor

Organization: Office of Legislative Budget Assistant (LBA) – Audit Division

Location: Concord, NH

Schedule: Full-time, 37.5 hours per week

Salary Range: \$65,813 - \$91,611

Commensurate with qualifications and experience, starting salary normally does not exceed \$65,813.

Agency Overview

The nonpartisan Audit Division was established in 1969 to perform financial and compliance audits and has been conducting performance audits since 1987. The Division currently has a staff of 22 auditors, half of which conduct financial audits. The mission of the LBA Audit Division is to provide insightful, objective, independent audits and evaluations of State agency information and operations that assist the Legislature in making public policy decisions and State management in improving government performance, thereby promoting accountability to New Hampshire citizens.

Auditing is an important part of the accountability process since it provides an independent evaluation of how officials have carried out their mandated responsibilities. Auditing helps improve the efficiency, economy, and effectiveness of governmental operations by identifying opportunities for improvement. The Audit Division takes pride in its role in improving public accountability, with the goal of providing legislators, agency management, and the public with relevant information to aid in decision-making. Audit reports are public documents that include the Division's conclusion as to whether State agencies are making efficient and effective use of their resources; the extent to which results desired by the Legislature are being met; and whether State agencies comply with appropriate laws, rules, and contracts.

For more information regarding our office, visit <https://gc.nh.gov/lba/>. To obtain copies of financial audit reports, visit <https://gc.nh.gov/lba/auditreports/financialreports.aspx>.

Minimum Education Requirements

A bachelor's or advanced degree from an accredited college or university with a major study in accounting, including a minimum of 12 semester hours of accounting. A master's degree in accounting is preferred. A willingness to obtain licensure as a Certified Public Accountant in the State of New Hampshire within a reasonable period after hire is also required.

Preferred Qualifications

The following skills and abilities are preferred for interested individuals to become a successful financial auditor:

- Knowledge of principles, concepts, and techniques of accounting and auditing including basic understanding of generally accepted accounting principles (GAAP), auditing standards generally accepted in the United States of America (GAAS), and standards applicable to financial audits contained in *Government Auditing Standards*.
- Familiarity with New Hampshire State government and federal and state government environments, generally.
- Detail-oriented with strong organizational and time management skills and ability to effectively prioritize multiple tasks within deadlines.
- Strong oral and written communication skills to effectively communicate technical and complicated information accurately.
- Strong critical thinking skills with the ability to effectively analyze and interpret data and draw logical conclusions.
- Technical competence with information technology and experience in Microsoft Word, Excel, Access, and statistical software programs such as CaseWare IDEA.
- Ability to establish and maintain professional working relationships with coworkers and agency personnel.
- Ability to work effectively as a member of a team and willingness to develop professionally.
- Ability to maintain unbiased, apolitical, and nonpartisan views publicly and professionally.

Benefits

- Competitive benefits package including affordable, comprehensive health and dental insurance; life insurance; pension plan; and a 457 deferred compensation plan.
- Work/life balance with generous paid vacation and sick leave, including paid holidays. Work may be occasionally required beyond a 7.5 hour workday. Compensatory time provided for all instances of additional work required.
- Minimal travel outside a normal commute to Concord, NH. Occasional out-of-town travel required (up to two weeks per year, no overnights).
- Incentive-based wellness and health rewards programs.
- Health care and dependent childcare Flexible Spending Accounts and gym membership or equipment reimbursement.
- Tuition reimbursement and assistance in obtaining professional certifications.

Apply

Please email a cover letter and resume to lbacareers@gc.nh.gov to the attention of Christine Young, CPA, Director of Audits.

The Office of Legislative Budget Assistant is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, sex, national origin, age, or disability in employment or in the provision of services.